

<p>भारतीय भेषजी परिषद् (स्वास्थ्य एवं परिवार कल्याण मंत्रालय के अंतर्गत सांविधिक निकाय) भारत सरकार एन बी सी सी सेंटर, तृतीय तल, प्लॉट नम्बर 2, कॉम्युनिटी सेंटर, मा आनन्दमयी मार्ग, ओखला, फेस-I, नई दिल्ली-110020 दूरभाष: 011-61299900-03</p>	 <p>कामये दुःखतलानाम् प्राणिनामार्तिनाशनम्</p>	<p>PHARMACY COUNCIL OF INDIA (Statutory body under Ministry of Health & Family Welfare) Government of India NBCC Centre, 3rd Floor, Plot No. 2, Community Centre, Maa Anandmai Marg, Okhla, Phase-I, New Delhi-110020 Telephone No. 011-61299900-03 Email: registrar@pci.nic.in</p>
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WALK-IN INTERVIEW

File No.- 1-73/2023-PCI

The Pharmacy Council of India (PCI) is a statutory body working under the Ministry of Health and Family Welfare, Government of India, New Delhi.

PCI invites eligible candidates for walk-in interview for the following posts (purely on contractual basis). The candidates should bring their original certificates & Identity proof along with one set of self-attested photocopies and two passport size photographs for interview to be held in the office of PCI, NBCC Centre, 3rd floor, Plot no. 2, community Centre, Maa Anandmai Marg, Okhla Phase-I, New Delhi-110020.

Name of the Post	No. of Post	Consolidated Salary	Educational Qualification and Experience	Age	Skills
Accountant	4	Rs. 35,000/- Per month	<p><u>Educational Qualification:</u> B.Com</p> <p><u>Experience:</u> Minimum 3 years experience in accounting / budgeting / handling of bills, cash and general finance matter. Knowledge of Government rules & regulations</p>	Not more than 30 years on the date of advertisement	<p><u>Essential skills:</u></p> <ul style="list-style-type: none"> • Reconciliation of various bank accounts. • Scrutiny of the bills submitted by PCI inspectors, suppliers, vendors and service providers etc. and submit for approval of the competent authority as per the timeline SOP of the council. • Finalization of pay bill for the employees of the council and pensioners and timely release of salaries and pensions or any other approved request. • Any other work as assigned by the competent authority from time-to-time <p><u>Desirable skills:</u></p> <ul style="list-style-type: none"> • Knowledge of modern management techniques, computer applications related to accounts software like Tally etc.

Note: Tenure of 1 years subject to extension based on merit and performance.

Schedule Date and Time: 02.08.2023 (Wednesday) at 11:00 AM

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(ANIL MITTAL)
(I/C) Registrar-cum-Secretary